



**Centralia School District
Job Description
Groundskeeper**

Reports to: Director of Maintenance & Facilities

Location: Maintenance & Facilities

Bargaining Unit: Full-Time Teamsters

FLSA Status: Non-Exempt

Classification: Grounds/Maintenance

Job Summary:

This position works with a dynamic team to provide students with safe, clean, and attractive school buildings and grounds.

Required Qualifications:

- High school diploma or equivalent
- Ability to perform job functions in line with OSHA-WISHA standards.
- Knowledge of general landscaping equipment, ground's equipment, and irrigation systems
- Ability to communicate effectively, possess awareness (for self and others), listen actively, be patient, incorporate humor/lightheartedness into work, be empathic, possess a growth mindset, and be customer-service oriented
- Ability to maintain a positive attitude
- Ability to support the District's vision, mission, goals, and culture code
- Ability to operate construction equipment, large trucks, and pull trailers
- Possession of or the ability to obtain a WSDA Public Operator Pesticide Application License within the first 90 days of employment
- Ability to use hand tools, work on small engines, and repair small equipment
- Ability to work in all weather conditions
- Ability to establish and maintain positive relationships with other staff, students, and commercial users of facilities
- Ability to work off hours, weekends, and nights as needed
- Successful experience working with self-direction and effective collaboration
- Ability to perform mathematical calculations as it pertains to fertilizer application rates, chemical dilutions, and seeding requirements
- Possession of a valid Washington State driver's license
- Ability to perform the essential functions of the position with or without reasonable accommodations

Preferred Qualifications:

- Ability to speak Spanish
- Successful experience working with diverse individuals
- Successful experience working in a K12 education system
- Successful experience working with adolescents
- Successful working experience with a landscaping organization

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Essential Functions:

- Cleans landscaped areas and related items (storm drains, rain gutters, sidewalks, etc.) for the purpose of preventing flooding, roof leaks, and removing hazards
- Maintains landscaping (e.g. lawns, shrubbery, trees, planted areas, fences, playgrounds, etc.) for the purpose of preserving grounds in a safe, attractive, and clean condition
- Plants various landscaping materials (e.g. lawns, shrubbery, flowers, bark, etc.) for the purpose of keeping areas attractive and protected against erosion
- Prepares grounds (e.g. athletic fields, playgrounds, courtyards, flower beds, etc.) for the purpose of providing adequate and safe areas for assemblies, casual meetings, sporting events, and recreational activities.
- Works with the Maintenance Secretary to ensure adequate equipment, supplies, and materials are ordered and available for the purpose completing jobs in a timely and efficient manner
- Transports various items (equipment, supplies, etc.) for the purpose of having needed materials at the worksite to complete tasks
- Evaluates landscaped areas, equipment, sprinkler systems, and grounds (e.g. athletic fields, playgrounds, parking areas, etc.) for the purpose of identifying repairs and/or replacement needs, maintaining schedules, and preventing erosion
- Maintains groundskeeping equipment for the purpose of ensuring the availability of needed equipment in a safe and operational condition
- Clears snow/ice for sidewalks, driveways, parking lots, etc. for the purpose of ensuring the safety of staff, students, and the public
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work
- Works collaboratively with administration and other Maintenance and Facilities staff to problem solve and develop short-term and long-term plans
- Supports and reinforces school/district policies and procedures
- Actively supports the District's vision, mission, goals, and culture code
- Attends trainings and meetings as directed or appropriate
- Other duties as assigned

Salary: \$26.04 – \$30.19 per hour, depending on experience

Work schedule: 8 hours per day, Monday-Friday, 260 days per school year

Benefits: 15 paid holidays, 12 sick leave and 3 personal leave days; [SEBB](#) health benefits including medical, dental, vision, life insurance, and long-term disability insurance; [DRS](#) State retirement; other fringe benefits as allowed under the [Full-Time Teamsters Collective Bargaining Agreement](#).

Application Procedures:

Anyone interested in this position should apply through www.edjobsnw.org AND submit a letter of interest to Eric Wilson, Maintenance Director at ewilson@centralia.wednet.edu. Current employees of Centralia School District need only to send a letter of interest to Eric Wilson.

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Working Condition and Physical Effort Requirements

	Seldom or Never	Monthly	Weekly	Daily	Hourly
Lift/push/pull/carry objects up to 10 lbs.					X
Lift/push/pull/carry objects 11-20 lbs.				X	
Lift/push/pull/carry objects 21+ lbs.				X	
Standing up to one hour at a time				X	
Standing up to two hours at a time				X	
Standing for more than two hours at a time				X	
Stooping and bending					X
Ability to reach and grasp objects					X
Manual dexterity or fine motor skills					X
Ability to communicate orally					X
Ability to hear					X
Proofreading and checking documents for accuracy				X	
Using a computer and computer software				X	
Using various technology tools				X	
Working in a normal office environment with few physical discomforts				X	
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations, or other conditions				X	
Working in an area that is very uncomfortable due to extreme temperatures, noise levels, or other conditions		X			
Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises, or muscle pulls				X	
Operating automobile, vehicle or van				X	