



**Centralia School District
Job Description
Elementary Food Service Worker**

Reports to: Director of Food Services

Location: Edison Elementary

Bargaining Unit: PSE

FLSA Status: Non-Exempt

Job Summary:

This position will work with a small team to prepare and serve attractive and nutritious meals to students in an atmosphere of efficiency, cleanliness, and friendliness.

Required Qualifications:

- Possession of a valid Washington State Food Worker's Card
- Ability to communicate effectively, possess awareness (for self and others), listen actively, be patient, incorporate humor/lightheartedness into work, be empathic, possess a growth mindset, and be customer-service oriented
- Proven organizational skills and flexibility
- Ability to work independently and in a team setting, and effectively problem-solve
- Proven ability to successfully work with students and adults
- Ability to maintain a positive attitude
- Ability to support the District's vision, mission, and goals including the belief that all students can succeed
- Ability to provide proof of being fully vaccinated against COVID-19
- Ability to uphold board policies and follow administrative procedures
- Ability to perform the essential functions of the job with or without reasonable accommodations

Preferred Qualifications:

- Ability to speak Spanish
- Knowledge of basic USDA National School Lunch, School Breakfast, Child and Adult Care Food Programs, as well as requirements and nutrient menu standards
- Successful experience in a school cafeteria
- Successful experience working with people from a variety of backgrounds

Essential Functions:

- Prepares food in large quantities for students that meet nutritional standards
- Help plan menus
- Operates a variety of kitchen utensils to weigh, measure, mix, wash, peel, cut, grind, stir, strain, season, and knead food for cooking, serving, and storing.
- Operates, cares and maintains institutional kitchen equipment
- Maintains inventory control
- Uses standard office equipment

- Delivers meals to students in an efficient, friendly manner
- Maintains a positive work environment for both colleagues and students
- Maintains a clean work area
- Creates a safe physical and emotional space for students to engage in rigorous academic learning
- Other duties as assigned

Salary: \$18.41 - \$22.64 per hour, DOE

Work schedule: 3.0 hours per day, M-F

Benefits: 11 sick leave and 3 personal leave days; other fringe benefits as allowed under the [PSE Collective Bargaining Agreement](#).

Application Procedures:

Anyone interested in this position should apply through EdJobsNW AND submit a letter of interest to David Weaver, Food Services Director at dweaver@centralia.wednet.edu. Current employees of Centralia School District need only to send a letter of interest to David Weaver.

Working Condition and Physical Effort Requirements

	Seldom or Never	Monthly	Weekly	Daily	Hourly
Lift/push/pull/carry objects up to 10 lbs.					X
Lift/push/pull/carry objects 11-20 lbs.					X
Lift/push/pull/carry objects 21+ lbs.				X	
Standing up to one hour at a time				X	
Standing up to two hours at a time				X	
Standing for more than two hours at a time				X	
Stooping and bending				X	
Ability to reach and grasp objects					X
Manual dexterity or fine motor skills					X
Ability to communicate orally				X	
Ability to hear				X	
Proofreading and checking documents for accuracy			X		
Using a computer and computer software			X		
Using various technology tools			X		
Working in a normal office environment with few physical discomforts			X		
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations, or other conditions				X	
Working in an area that is very uncomfortable due to extreme temperatures, noise levels, or other conditions	X				
Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises, or muscle pulls				X	
Operating school buses, light and heavy-duty trucks & automobile and/or vans	X				