.167 FTE Digitools Technology Teacher

Job Goal:
To provide instruction based on OSPI Digitools Frameworks curriculum that will allow students to reach their potential for technology skills standards. This will include use of the Microsoft Office Suite as the basis for student learning in Digitools; a familiarity with this suite would be good.

Essential Requirements:
(Certification, training, specialty skills or previous experience)
- Valid Washington teaching license appropriate to the assignment.
- CTE Business Ed. or conditional certificate endorsement required or willingness to work towards.
- Experience with CTSO preferred.
- Understanding of and planning for the Digitools/Computer Applications pathway program required.
- Knowledge of social/emotional needs of high school students, and ability to work well with students and peers.
- Use of a variety of learning and instructional models.
- Interest in being involved with the total school community.
- Knowledge of and experience with technology, and with alternative assessment strategies.
- Personal attributes: Possession of a good sense of humor, willingness to work hard, demonstrated rapport with students and staff, high energy level, and possession of sound organizational skills and practices.
- Must demonstrate excellent attendance and punctuality.

Responsibilities (other duties may also be assigned):
- Plans and implements a program of study following state frameworks and District goals/curriculum that as much as possible meets the individual needs and development of students
- Guides the learning process toward the achievement of curriculum goals; establishes clear objectives for all instructional units, projects and lessons to communicate these goals and objectives to students
- Develops and maintains a classroom environment conductive to learning with the resources provided by the District
Establishes and clarifies acceptable standards for student behavior and demonstrates effective classroom management skills
Diagnoses the needs and abilities of assigned students and prescribes appropriate learning activities for each student
Evaluates each student’s growth periodically and develops instructional plans for the future
Assists the administration in implementing all policies and/or rules governing student conduct, and, for the classroom, develops reasonable rules of classroom behavior and attendance
Encourages students to set and maintain appropriate standards of classroom behavior
Maintains accurate, complete and confidential records as required by law, District policy and administrative regulations
Assesses the accomplishments of students on a regular basis and maintains such records as required by law and District policy
Maintains a professional relationship with colleagues
Serves as a role model to students in the areas of appearance, actions, behaviors and interpersonal interactions with peers
Provides academic modifications for special needs students
Cooperates with other members of staff in planning District curriculum and instructional methods, goals and objectives
Takes reasonable precautions to provide for health and safety of the students and to protect equipment, materials and facilities
Satisfactorily performs teaching responsibilities and continually evaluates and reappraises professional performance using District guidelines. Assumes the responsibility for seeking help and advices, and takes full responsibility for demonstrating professional growth and needed improvement
Maintain a high level of ethical behavior and confidentiality of information about students, parents, and staff
Provides academic modifications for special needs students
Attends meeting and serves on committees as directed
Directs and assigns activities of assigned instructional assistants, volunteers and other paraprofessionals
Perform such other tasks (which may require knowledge of other job descriptions) as may seem to be appropriate to the Board or Administration.

Application Procedure: Anyone interested in this position should apply through the Public Schools Personnel Cooperative (www.teachinginwashington.com) AND submit a letter of interest to the Administration Office, Attention: Heidi Bunker, Principal.