



**Centralia School District  
Job Description  
Secondary English / General Intervention**

**Reports to:** Principal

**Location:** Centralia High School

**Bargaining Unit:** Centralia Education Association

**FLSA Status:** Exempt

**Classification:** Teacher

**Job Summary:**

The primary responsibility of this position is to teach secondary English classes and general intervention classes to support learners with various needs.

**Required Qualifications:**

- Possession of a valid Washington State Teaching Certification with an English Language Arts or other appropriate endorsement
- Demonstrated ability to communicate effectively, possess awareness (for self and others), listen actively, be patient, incorporate humor/lightheartedness into work, be empathic, possess a growth mindset, and be customer-service oriented
- Demonstrated organizational skills and flexibility to respond to changing student needs
- Ability to maintain confidentiality, work independently and in a team setting, and effectively problem-solve
- Ability to establish relationships with students, parents and community
- Proven ability to successfully work with students and adults
- Demonstrated ability to maintain a positive attitude
- Ability to support the District's vision, mission, goals, and culture code including the belief that all students can succeed
- Ability to provide proof of being fully vaccinated against COVID-19
- Ability to uphold board policies and follow administrative procedures
- Ability to perform the essential functions of the job with or without reasonable accommodations

**Preferred Qualifications:**

- Master's Degree in the field of education, English, or another related field
- Ability to speak Spanish
- Successful secondary teaching experience
- Successful experience working with students from diverse backgrounds

**Essential Functions for this Position: Secondary English**

- Creates and/or implements a year-long English Language Arts intervention curriculum aligned to State and local standards
- Prepares and presents daily English Language Arts Intervention lessons so all students meet daily learning targets

- Prepares developmentally appropriate tasks and assignments for English Language Arts content in grades 9-12
- Facilitates students' assessment of their personal skills, abilities, aptitudes, personal strengths, and weaknesses as they relate to English Language Arts content development
- Integrates social emotional learning standards into lessons

### **Essential Functions of All Teachers:**

- Creates a safe physical and emotional space for students to engage in rigorous academic learning
- Actively supports and reinforces school/district policies and procedures
- Creates a classroom management system aligned to schoolwide approach: 1) Clearly define behavior expectations 2) Consistently communicate and enforce behavior expectations 3) Address breakdowns of expectations privately with students 4) Approach discipline as an opportunity to teach/reinforce expectations with the goal of changing behavior
- Collaborates in Professional Learning Communities with colleagues to work on the four questions: 1) What do we want students to learn? 2) How do we know they have learned? 3) How will we respond when they have learned? 4) How will we respond when they don't learn?
- Records accurate and timely attendance aligned with school/district policies and procedures
- Maintains accurate and timely grades with the primary purpose to communicate students' progress towards understanding learning targets
- Maintains timely and professional lines of communication with students, families, staff, and building administration;
- Ensures classroom practices align with students' individual IEPs, 504s, EL Plans, or other specialized plans as appropriate
- Utilizes the technology in the classroom to enhance instruction and engage students
- Actively supports all aspects of the School Improvement Plan
- Attends trainings and meetings as directed or appropriate
- Other duties as assigned

**Salary:** \$52,312 - \$107,944 annually, depending on experience and qualifications

**Work schedule:** 1.0 FTE (186 days per school year)

### **Benefits:**

Sick leave and personal leave; health benefits including medical, dental, vision, life insurance, and long-term disability insurance; State retirement; other fringe benefits as allowed under the [Centralia Education Association Collective Bargaining Agreement](#).

### **Application Procedures:**

Anyone interested in this position should apply through [www.EdJobsNW.com](http://www.EdJobsNW.com) AND submit a letter of interest to Mike Stratton, Assistant Principal of CHS at [mstratton@centralia.wednet.edu](mailto:mstratton@centralia.wednet.edu). Current employees of Centralia School District need only to send a letter of interest to Mike Stratton.

### Working Condition and Physical Effort Requirements

	Seldom or Never	Monthly	Weekly	Daily	Hourly
Lift/push/pull/carry objects up to 10 lbs.					x
Lift/push/pull/carry objects 11-20 lbs.				x	
Lift/push/pull/carry objects 21+ lbs.		x			
Standing up to one hour at a time				x	
Standing up to two hours at a time			x		
Standing for more than two hours at a time	x				
Stooping and bending					x
Ability to reach and grasp objects					x
Manual dexterity or fine motor skills					x
Ability to communicate orally					x
Ability to hear					x
Proofreading and checking documents for accuracy					x
Using a computer and computer software					x
Using various technology tools					x
Working in a normal office environment with few physical discomforts					x
Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variations, or other conditions				x	
Working in an area that is very uncomfortable due to extreme temperatures, noise levels, or other conditions	x				
Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises, or muscle pulls	x				
Operating automobile, vehicle or van		x			