



COVID-19 Planning Site Visit

Date: 9.24.2020

Completed by: Laura and Angie

School: Centralia School District – Middle School	
Superintendent: Lisa Grant	Principal: Kristeen Johnson
Address: 901 Johnson Rd. Centralia	
County: Lewis	Reopening Phase: 3
Services Provided: Middle school, breakfast and lunch	
Start Up Plan: After elementary. A/B model. Breakfast and lunch in cafeteria.	

Potential Risks	Y/N/Unk	Notes
Written Plan	“Yes”	Didn't review. Superintendent did send pandemic plan for review.
Signage	Yes	All kinds. Very simple and in unique locations. Occupancy signs for bathrooms, quarantine area. Excellent visual cues with mascot stickers.
Symptom Screen Plan (Students, Staff, Visitors)	Yes	Attestation and temperature to be taken on entry of building. Similar process for staff. Visitors are limited but sign attestation with temp check on entry.
Alcohol based hand rub available	Yes	> 60% alcohol. Ensure no methanol. Request a routine for when to do it within the classroom.
Soap, water and paper towels available	Yes/No	No paper towels, air dryers. Only need regular soap, antibacterial soap is not necessary. Ideally unscented. No sponges. If using disposable containers need to ensure not to refill.
High Touch Surfaces (includes microphones, instruments, etc.)	Yes	Well covered in verbal discussion of cleaning protocols. Add pencil sharpeners.
Bathrooms and hand hygiene stations	Yes	Bathrooms small. Already limited occupancy. Multiple hand hygiene stations throughout building and in hallways. Will do hand hygiene on entry/exit of classrooms.
Shared Items (Toys, crayons, etc.)	No	All individualized.
Money Handling	Unk	Will add to skeleton plan. Focus on hand hygiene.
Flyers, Paper Handouts	Yes	Provide to the student to keep. If paper assignment for grading, focus on hand hygiene. Paper is low risk.
Social Distancing	Yes	Desks/tables will be mapped out for social distancing. Visual cues with

		mascot sticker on the floor, seats, tables to help students with social distancing. First row of class needs to be 6 feet from where teacher stands at front of class when teaching.
Environmental Cleaning Protocol	Yes	Environment is very clean, no dust. Product is a quat. Uses microfiber. Talked about quat binding and loss of disinfectant with cotton rags. Daily process plus three times a day for high touch surfaces. Vacuum has HEPA filter.
Cleaning Products	Yes	Working to minimize products, which is ideal. Primary product is a quat. Also has Neutral 64. Some rooms have the cleaner in a spray bottle (have to be trained). Some rooms have disinfectant wipes such as Clorox.
PPE (Gloves and Masks)	Yes	Universal masking in place. Limited use of face shields. Gloves for janitors.
Trash Handling	Yes	No additional recommendations.
Linen Handling	Yes	Microfiber. Industrial washer dryer for district. Standard products noted.
Building HVAC MERV Filter	Yes	Tried MERV 13 but didn't work with air balancing. Will change more frequently. Add portable air purifiers for stagnant rooms.
COVID-19 Supervisor	No	Need to always have one on site.
Extracurricular Activities (shop, agriculture, PE, etc.)	Yes	Weight room with assigned spots. Equipment stations socially distanced. Clean and disinfect after use. Add disinfectant wipes for students to do. No free weights. PE, outside as much as possible. Will follow WIAA guidelines as well.
Common areas (cafeteria, lounge, hallways, breakrooms etc.)	Yes	Large cafeteria space for breakfast and sack lunch style. Serves students and uses disposable items. 3 students per table with assigned seating, keeping in co-horts. Food will be served by on person and items will be disposable. Breakrooms with couches and lots of seating (need to limit). Remove or replace furniture with cloth.
Kitchen	Yes	Clean, standard, no concerns.
Hands on Classrooms (labs, computer room)	No	Computers in library, will block every other one for social distancing.
Water Fountains	Yes	Need to block, will use bottle fillers. Bottle fillers are included janitor daily

		process as a high touch area.
Library	Yes	Reviewed process. Limited students with hand hygiene on entry. Need to add plexiglass to front desk. Will also take books to classrooms.
Administrative Spaces	Yes	Plexiglas at front office desks. Office space with sink, note splash zone for supplies.
Nurse's Room, Sick Room	Yes, Yes	"Isolation" room is larger conference room in office area, separate from adjacent nurse room. Viewing windows. Sink adjacent. Has cloth chairs and supplies, need to relocate.
Shuttered Building Plan	Unk	Building currently open so pipes in use. No evidence of mold, water intrusion.
Drop Off Plan	Yes	Fairly structured parent and bus drop off. One entry to the building.
Bus Transportation Plan	No	Attestation before hand and will run reports. Assigned seats and will drop off at front then temp check.
Travel Patterns	Yes	Mostly one way. Staggering activities to help. Hallways large/wide. Markers on sidewalk and will add more.
Recess	No	Does have large outside yard space, can use as mask free zone with > 6 feet for social distancing.
Exposure Response Plan	Yes	Using Thurston County's workflows. Would like help with this.
Respiratory Protection Plan	Unk	Didn't discuss, but need to given recent L&I updates coming.

Recommendations	Check
Have written COVID-19 plan in one comprehensive document that is readily accessible (include respiratory protection and exposure control plans).	<input type="checkbox"/>
Add signage appropriate for age group to remind students about social distancing and masking.	<input type="checkbox"/>
Have parents wait until temperature is taken if dropped off.	<input type="checkbox"/>
Break rooms are being utilized for coffee and warming foods. Add disinfectant wipes for high touch areas such as microwaves. If eating in breakroom limit how many people are in room to allow for social distancing.	<input type="checkbox"/>
Note splash zones around sinks (e.g. breakroom) and move supplies away or add plexiglass by sink.	<input type="checkbox"/>
Get rid of/quarantine stuffed animals, soft toys/chairs, not cleanable. Any chairs or furniture with fabric or cloth items in classroom, breakrooms, and common areas should be removed and replaced with cleanable material.	<input type="checkbox"/>
Add plexiglass to library front desk counter	<input type="checkbox"/>
Library books should be quarantined for 7 days once returned. Library books that are checked out to students will be returned and placed in open "dirty" bin or placed in paper bags for 7 days before book is re-shelved.	<input type="checkbox"/>
Modify cleaning products/procedures: <ul style="list-style-type: none"> • Standardize a disinfectant wipe and have in each classroom for increased high touch surface cleaning in the classroom at least twice a day • Have SDS for products readily available and note PPE requirements • Consider adding a disinfectant sprayer (even a weed sprayer) to help speed up the daily cleaning and disinfection process 	<input type="checkbox"/>
Identify at least 3 people to be COVID-19 Supervisors.	<input type="checkbox"/>
Turn off or block water fountains from use. In unable to turn off, cover to remind students that fountains are not in use.	<input type="checkbox"/>
If using the weight room: <ul style="list-style-type: none"> • Don't use free weights which require a partner or spotter. Mask should remain on. • Have disinfectant wipes readily available for students to clean and disinfect their weight stations after use • Have hand hygiene readily available for use 	<input type="checkbox"/>
Keep windows open as much as possible. Consider adding portable H13 HEPA air purifier to rooms, especially when weather does not allow for open windows.	<input type="checkbox"/>

IPAC Next Steps:

- Provide a Skeleton COVID-19 plan with IPAC minimum specifications for all things infection prevention (schools can add unique details and changes as needed), examples requested:
 - Hand hygiene
 - Toy cleaning and sanitizing procedure
 - Exposure control plan
 - Respiratory protection plan
 - Shuttered building plan
- Review literature on bands and develop recommendations
- Provide job aids for what the teachers can do in the classroom
- Provide IPAC approved products list, will include technology such as H13 HEPA air purifiers
- Provide COVID-19 Supervisor module training and certificate of completion
- Provide COVID-19 101 live webinar with module back up training for all staff
- Provide COVID-19 live webinar training for parents

References:

1. OPSI: <https://www.k12.wa.us/about-osp/press-releases/novel-coronavirus-covid-19-guidance-resources>
2. WA-DOH Childcare: <https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/DOH-OSPI-DYCF-SchoolsChildCareGuidance.pdf>
3. WA-DOH K-12: <https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/FallGuidanceK-12.pdf>
4. Lewis County Health Department: <https://phsscovid19.lewiscountywa.gov/>
5. CDC: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>