

7.0 FACILITY MASTER PLAN

The components of the Facility Master Plan are described in Chapter 6 in the description of the work of the Facility Planning Committee (FPC).

In the case of Centralia School District, the final FMP will be guided by results of the District's pending grade configuration review and its education master plan update. Both of these activities will make important contributions to the form of the long range plan in the areas of building capacity, utilization and functional adequacy. This chapter will be completed after this related work has been finalized and the bond committee has determined which projects should be pursued and in what order.

7.1 Related Recommendations

The following recommendations from the consultants are intended to provide guidance with the implementation of the Facility Master Plan.

7.1.1 Review School Board Facility Policies

Periodic reviews of school board policies and administrative procedures will help staff and patrons more clearly understand the facility goals for the District and the processes necessary to reach those goals. These written documents will improve communications and provide guidance in the setting of priorities in the Facilities and Maintenance Department.

7.1.2 Update Enrollment Projections Annually

The enrollment projections will need to be updated annually as the Facility Master Plan is implemented. As facility conditions are improved and programs change, demographics will change and the data will need to be updated. Actual enrollments should be compared to projected enrollments. This updated information should then be used to update the enrollment projections. Using updated enrollment projections will help the District address facility needs based upon changing trends in student enrollment and addressing those trends in a timely manner.

7.1.3 Re-Draw Attendance Boundaries

A key component of the Facility Master Plan is the efficient use of existing facilities. To efficiently accomplish this objective, the District will need to regularly update boundaries in order to maximize the use of existing facilities. Care must be taken to balance the need to efficiently utilize facilities with the needs of students. Attendance boundary policies can be developed to address both concerns. Similar policies in other districts often include allowing students to remain at a particular school once enrolled, not requiring a change when safety concerns exist, overcrowding occurs, transportation changes, etc. Any policy on boundary changes should be reviewed on a regular basis.

7.1.4 Develop Educational Specifications and Other Building Standards

Current school pre-construction processes are complex and time consuming. Before school design can even begin, it often takes many months to develop educational specifications, building standards, and product specifications. The District should develop these written documents and have them in place prior to the

selection of the design team. By doing so, the District could enjoy the following benefits:

- a. By being “in front” of the planning process and have more time for thoughtful input.
- b. By minimizing the “my school” and “my classroom” mentality by developing educational specifications and building standards early.
- c. By standardizing building components for maintenance. This will reduce the District’s inventory of different parts and allow economies of scale in the procurement process.
- d. By improving integration with maintenance and operations through the early development of standards.
- e. By saving money over time, both in fees and a shortened design time.
- f. By minimizing variance between different A/E firms during design through District ownership of educational specifications and facility standards.
- g. By having greater control of the final product.

7.1.5 Update the Facility Master Plan Every Five Years

As facility conditions are improved, enrollment changes, and programs change, this Facility Master Plan will become somewhat outdated. To ensure that a viable, data-driven plan is current, the District should update this plan every five years. By keeping the plan and its data current, the District will be better able to adjust to changing conditions and student needs.

(Any notes specific to items that were pushed out to the “next” Facility Master Plan)